

# GO! NETWORK

## Role Expectations

<b>Job Title:</b>	<b>Member of IT Committee</b>	
<b>Reports To:</b>	<b>IT Director</b>	
<b>Completed By:</b>	Caren Libby	
<b>Date:</b>	April 8 <sup>th</sup> , 2009	

GO! Network, Growth and Opportunities for Professionals, is a community initiative that empowers personal and professional growth through life, education and career opportunities. This organization was established to serve the needs of individuals whose employment has been affected by the current economic environment. GO! Network's goal is to encourage, inspire, motivate and connect people to employment and entrepreneurial opportunities. The members of the Peer Advisory Committee are a key component to making GO! Network a success.

### **BENEFITS:**

- Personal growth and development
- Working and networking with other members
- Contributing to others during their time in transition
- Opportunity to build your resume and stay sharp by sharing your expertise and experience

### **POSITION SUMMARY:**

The IT Committee plays a critical role in developing and shaping the web site structure of the GO! Network. The IT team updates the content provided by the Marketing Communications Committee. Selected team members will be expected to actively participate in regularly scheduled meetings and deliver on assigned tasks. As a team we will uphold the mission, vision and values of the GO! Network.

### **ESSENTIAL FUNCTIONS:**

1 Responsibilities as assigned by the IT Director:

- Attend scheduled meetings to help brainstorm and discuss the management of the GO! NETWORK web site
- Programs .NET web pages
- Programs and manages MS SQL Database
- Converts and manages multi-media files
- Develops and manages user interface and graphic design
- Handle specific tasks assigned by the IT Director
- Keep IT Director up to date on activities

2 Desired qualifications:

- One or more of the following skills:
  - .NET
  - C#
  - MS SQL
  - HTML
  - Flash
  - Dreamweaver/Photoshop
  - Technical Writing
  - MS SQL Reporting Services
- Excellent time-management skills
- Ability to work under pressure and meet deadlines

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